## N.M.S.SERMATHAI VASAN COLLEGE FOR WOMEN

### **MADURAI-12**

### **III-MEETING**

For the academic year 2020-2021

### **AGENDA**

20.08.2020

- To discuss about the Orientation Programme for newly appointed staff.
- To confer the Opening Ceremony of the Lavatories at Samanatham as one of the activities planned in the cluster college meeting.

# The IQAC meeting was held on 20.08.2020 at Lab-2. The following

# members were presented:

S.No.	Name	Department
1	Mrs.D.Karthiga Rani	Principal, HOD of Computer Science
_		&IQAC Chairman
2	Mrs.M.Pushpa Rani	IQAC Coordinator &HOD of Commerce
		(CA)
3	Mrs.M. Thenmozhi	IQAC Joint Coordinator
		& HOD of Business
		Administration
4	Mrs.M.Kavitha	HOD of Physics
5	Mrs.M.Deepalakshmi	Assistant
		Professor, Department of
		Computer Science
6	Mrs.K.Karpagam	HOD of Maths
7	Mrs.P.Ganga Parameswari	Assistant
		Professor, Department of
		Commerce (CA)
8	Mrs.S. Jeyalakshmi	Assistant
		Professor, Department of
		Commerce (CA)
10	Mrs.G.Meenalochini	Assistant
		Professor, Department of
		Computer Science
	Mrs.S.Akilandeswari	Assistant
		Professor, Department of
		Business Administration

IQAC Coordinator

Signature of the Principal

The IQAC meeting was conducted through online on 20.08.2020 through Google meet. The following matters were discussed:

- ➤ The Principal discussed with IQAC members regarding the date for Orientation programme for newly appointment staff. It was decided to organize it on 24.08.2020 through zoom meet and also get the you -tube link for carrying such programme.
- ➤ The Principal informed about two constructed lavatories in Samanatham and decided to conduct the opening ceremony on 05.09.2020.

IQAC Coordinator

Signature of the Principal

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### Action Taken Report.

Resolution	Action taken	
To conduct the Orientation Programme for Newly appointed staff.	The Orientation Programme was conducted for newly appointed staff on 05.09.2020.	
Plan to open the Lavatories at Samanatham.	Two lavatories were opened at Samanatham.	

IQAC Coordinator

Signature of the Principal